



MITRA ENERGI PERSADA

**PT MITRA ENERGI PERSADA TBK
("Company")**

**NOTICE OF
EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

The Board of Directors hereby announce the Extraordinary General Meeting of Shareholders ("AGMS") (hereinafter referred to as "Meeting") which will be held on :

Day/Date : Thursday, December 9, 2021
Time : 10.00 WIB - to end
Place : Graha Krama Yudha, 2nd Floor
Jl. Warung Jati Barat No. 43
Jakarta Selatan

With The following agenda :

Approval for the changes of the members of Company's Board of Commissioners and Board of Directors

Explanation : *The agenda of the meeting covers approval for the change of the the Board of Commissioners and/or the Board of Directors of the Company's composition in accordance with Article 14 paragraph 2 and Article 20 paragraph 2 in the Company's Article of Association and Article 7 and 23 of Financial Service Authority of Indonesia Number 33/POJK.04/2014 regarding the Board of Directors and the Board of Commissioners of the issuers or Public Listed Company.*

Note :

1. The Company does not deliver any separate invitation to the shareholders. According to the provisions in Company's Article of Association, this notice shall be a formal invitation to the Company's shareholders.
2. The shareholders entitled to attend the meeting or represent by the Recipient as below:
 - a. For the Company's stocks which is not recorded in collective custody: The Shareholders or the recipients of the shareholders whose name recorded in the Company's Register of Shareholders on Tuesday, November 16, 2021 until 16.00 WIB in PT Sinartama Gunita, Company's Securities Administration Bureau based in Central Jakarta.
 - b. For the Company's stocks which is recorded in collective custody: the Shareholders or the recipients of the shareholders whose name recorded in the holders of securities account or custodian bank of PT Kustodian Sentral Efek Indonesia ("KSEI") at the closing of trading in the Indonesia Stock Exchange on Tuesday, November 16, 2021 until 16.00 WIB.
3. As measures to prevent the spread of COVID-1- Virus to support the Government to break the chain of COVID-19 spreading, Company will hold the meeting in such way to make sure all the guest safe and obey to the provision. Thus, the Company would facilitate the meeting as below:
 - a. Granting Power of Attorney Mechanism:
 - i. The Company emphasizes the shareholders who entitled to attend the meeting whose stock are in collective custody KSEI could give the power of attorney from Electronic General Meeting System KSEI (eASY.KSEI) Facilities which can be accessed in KSEI website <https://akses.ksei.co.id/> with the official guidance in KSEI website (<https://www.ksei.co.id/data/downloaddata-and-user-guide>) as electronic proxy mechanism in organizing meeting

- ii. In addition to the e-proxy mentioned above, Shareholders can give the power of attorney outside eASY.KSI facility and the shareholders could download the power of attorney form on Company's website (<https://www.new.mitraenergipersada.com/>) and the power of attorney must be received by Directors no later than 3 (three) working days prior to the Meeting date to the Company's address at Graha Krama Yudha, 2nd Floor, Jl. Warung Jati Barat no. 43, Jakarta Selatan
 - b. For the health reason and to prevent COVID-19 Virus spreading, company does not serve food and drink, souvenir, and the materials in hard copy. Company will provide the materials of the meeting in Company's website (<https://www.new.mitraenergipersada.com/>) and/or in official website of KSEI since the Notice of Meetings till the meeting day.
4. The attending shareholder or their recipient, will be kindly requested to submit the document below in registration desk:
- a. For Individual Shareholder:
 - Copies of Personal Identification Card (KTP)/Passport of the shareholders or the recipient
 - Copies of Collective Share Certificate or Collective Share Certificate
 - b. For the legal institution, cooperative, foundations, or retire funding Shareholder:
 - Copies of Personal Identification Card (KTP)/Passport of the shareholders or the recipient;
 - Copies of Article of Association and the lasted deed of the BOD and BOC appointment;
 - Copies of Collective Share Certificate or Collective Share Certificate
5. Notary, assisted by Securities Administration Bureau would check and count the votes in each agenda for the decision making in meeting, in accordance to the power of attorney given by 3 (three) items above.
6. The attending shareholder or their recipient have to obey and pass the safety and health protocols at the meeting room:
- a. Wearing a mask
 - b. Temperature check to make sure the temperature body of the attending shareholders or their recipient is in normal temperature
 - c. Fill the Health Form in registration desk before entering meeting room. The Health Form could be downloaded in Company's website (https://www.new.mitraenergipersada.com) since the notice of the meeting
 - d. Following the meeting committee to implement physical distancing in meeting room
 - e. The Company would re-announce if there are any changes in the meeting regulations related to the latest condition of the pandemic and to prevent COVID-19 Virus spreading
7. For the proper and order to conduct of the meeting, the shareholders or their recipient shall be required to be present at the place of meeting 30 (thirty) minutes in advance.

Jakarta, November 17th 2021
PT MITRA ENERGI PERSADA TBK
Board of Directors