



**PT MITRA ENERGI PERSADA TBK
("Company")**

**NOTICE OF
ANNUAL GENERAL MEETING OF SHAREHOLDERS**

The Board of Directors hereby announce the Annual General Meeting of Shareholders ("AGMS") (hereinafter referred to as "Meeting") which will be held on :

Day/Date : **Wednesday, June 15th, 2022**
Time : **At 10.30 WIB – to end**
Place : **Graha Krama Yudha, 2nd Floor**
Jl. Warung Jati Barat No. 43
Jakarta Selatan

With The following agenda :

- 1. Approval for Annual Report for the year 2021 and validate Company's Audited Financial Report for the book year ended on December, 31st 2021 ("Company's Financial Report for the year 2021") , also the Granting of full statements and release of responsibility (*volledig acquit et de charge*) to all of the members of Board of Directors and Board of Commissioners for the management and supervision that have been carried out during the book year of 2021, as long as those actions are reflected in the Company's Financial Report for the year 2021**
Explanation : *In accordance to Article 66 concerning to Limited Liability Company Regulation, Directors have to submit (a) Annual Report that has been reviewed by Board of Commissioners to get the approval in General Meeting of Shareholders ("GMS") and (b) Financial Report to be approved in GMS and in accordance to Article 69 paragraph (1) Limited Liability Company Regulation, approval for annual report to validate financial report by GMS.*
- 2. Approval for the Determination on the Use of Company's Net Profit for the book year ended on December, 31st 2021**
Explanation : *In accordance to Article 71 Limited Liability Company Regulation, the use of Company's Net Profit proposal to allocate the Company's net profit must be submitted to AGMS in order to obtain their approval.*
- 3. Approval for Appointment of Public Accountant to perform auditing on Company's Financial Report for the book year ended on December, 31st 2022**
Explanation : *In accordance with the Article 11 paragraph 4 in the Company's Article of Association, and in order to comply with the provision of Article 68 Limited Liability Company Regulation, appointment of Public Accountant whose will audit the Company's Consolidated Financial Statement for financial year 2022 to be submitted to AGMS in order to obtain their approval, including granting power to the Board of Commissioners to determine amount of fee and other requirements regarding the appointment of the Public Accountant.*
- 4. Approval for the Determination on the remuneration for all the member of Company's Board of Directors and Board of the Commissioners for the year 2022**
Explanation : *In accordance with the Article 17 paragraph 15 and Article 20 paragraph 7 of the Company's Articles of Association, also Article 96 and 113 Limited Liability Company Regulation, the amount and type of remuneration and other facilities for members of Board of Directors and Board of Commissioners must be determined by AGMS.*

Notes:

1. The Company does not deliver any separate invitation to the shareholders. According to the provisions in Company's Article of Association, this notice shall be a formal invitation to the Company's shareholders.
2. The shareholders entitled to attend the meeting or represent by the Recipient as below:
 - a. For the Company's stocks which is not recorded in collective custody: The Shareholders or the recipients of the shareholders whose name recorded in the Company's Register of Shareholders on Monday, May 23rd, 2022 until 16.00 WIB in PT Sinartama Gunita, Company's Securities Administration Bureau based in Central Jakarta.
 - b. For the Company's stocks which is recorded in collective custody: the Shareholders or the recipients of the shareholders whose name recorded in the holders of securities account or custodian bank of PT Kustodian Sentral Efek Indonesia ("KSEI") at the closing of trading in the Indonesia Stock Exchange on Monday, May 23rd, 2022.
3. As measures to prevent the spread of COVID-1- Virus to support the Government to break the chain of COVID-19 spreading, Company will hold the meeting in such way to make sure all the guest safe and obey to the provision. Thus, the Company would facilitate the meeting as below:
 - a. Granting Power of Attorney Mechanism:
 - i. The Company emphasizes the shareholders who entitled to attend the meeting whose stock are in collective custody KSEI could give the power of attorney from Electronic General Meeting System KSEI (eASY.KSEI) Facilities which can be accessed in KSEI website <https://akses.ksei.co.id/> with the official guidance in KSEI website (<https://www.ksei.co.id/data/downloaddata-and-user-guide>) as electronic proxy mechanism in organizing meeting
 - ii. In addition to the e-proxy mentioned above, Shareholders can give the power of attorney outside eASY.KSI facility and the shareholders could download the power of attorney form on Company's website (<https://www.new.mitraenergipersada.com/>) and the power of attorney must be received by Directors no later than 3 (three) working days prior to the Meeting date to the Company's address at Graha Krama Yudha, 2nd Floor, Jl. Warung Jati Barat no. 43, Jakarta Selatan
 - b. For the health reason and to prevent COVID-19 Virus spreading, company does not serve food and drink, souvenir, and Company's Annual Report and the materials in hard copy. Company will provide the materials of the meeting in Company's website (<https://www.new.mitraenergipersada.com/>) and/or in official website of KSEI since the Notice of Meetings till the meeting day.
4. The attending shareholder or their recipient, will be kindly requested to submit the document below in registration desk:
 - a. For Individual Shareholder:
 - Copies of Personal Identification Card (KTP)/Passport of the shareholders or the recipient
 - Copies of Collective Share Certificate or Collective Share Certificate
 - b. For the legal institution, cooperative, foundations, or retire funding Shareholder:
 - Copies of Personal Identification Card (KTP)/Passport of the shareholders or the recipient;
 - Copies of Article of Association and the lasted deed of the BOD and BOC appointment;
 - Copies of Collective Share Certificate or Collective Share Certificate
5. Notary, assisted by Securities Administration Bureau would check and count the votes in each agenda for the decision making in meeting, in accordance to the power of attorney given by 3 (three) items above.
6. The attending shareholder or their recipient have to obey and pass the safety and health protocols at the meeting room:
 - a. Wearing a mask
 - b. Temperature check to make sure the temperature body of the attending shareholders or their recipient is in normal temperature

- c. Fill the Health Form in registration desk before entering meeting room. The Health Form could be downloaded in Company's website (<https://www.new.mitraenergipersada.com>) since the notice of the meeting
 - d. Following the meeting committee to implement physical distancing in meeting room
 - e. The Company would re-announce if there are any changes in the meeting regulations related to the latest condition of the pandemic and to prevent COVID-19 Virus spreading
 - f. For the health reason, Company does not serve the consumption and the hard copy of Annual Report to the attending shareholder or their recipient
7. For the proper and order to conduct of the meeting, the shareholders or their recipient shall be required to be present at the place of meeting 30 (thirty) minutes in advance.

Jakarta, May 24th 2022
PT MITRA ENERGI PERSADA TBK
Board of Directors